

## Supplement to Basement Finish Application

**Plans and all of the following information are required with Basement Finish Applications**

1. Show size of area to be finished and all dimensions on plan.
2. Show location of all walls on plan; existing and those to be added.
3. Show use of rooms on plan (i.e. Family Room, Bedroom, and Den).
4. Window information (show location on plan).
5. Smoke detector location (show location on plan).

	Window Location	Glass Size of Operable Sash	Type (Casement, Slider, Double Hung, etc.)
Window A	_____	_____	_____
Window B	_____	_____	_____
Window C	_____	_____	_____
Window D	_____	_____	_____

6. Does foundation insulation exist? Yes:  Exterior  Interior None:   
 If yes, what type and thickness of insulation: \_\_\_\_\_
7. Interior wall construction.
  - a. size of studs \_\_\_\_\_
  - b. spacing of studs \_\_\_\_\_
  - c. wall covering (i.e. 1/2" sheetrock) \_\_\_\_\_
8. Ceiling covering (i.e. 1/2" or 5/8" sheetrock) \_\_\_\_\_
9. Does house/townhouse have fire sprinklers installed? Yes:  No:
10. Plumbing to be installed (check one)
  - \_\_\_\_\_ a. none
  - \_\_\_\_\_ b. 1/2 bath on existing rough-in
  - \_\_\_\_\_ c. 3/4 or full bath on existing rough-in
  - \_\_\_\_\_ d. 1/2 bath including new rough-in
  - \_\_\_\_\_ e. 3/4 or full bath including new rough-in
  - \_\_\_\_\_ f. other (please specify) \_\_\_\_\_
11. Heating to be installed (check one)
  - \_\_\_\_\_ a. extend supply and returns
  - \_\_\_\_\_ b. use existing with no changes
  - \_\_\_\_\_ c. other (please specify) \_\_\_\_\_
12. Type and number of fireplaces to be added \_\_\_\_\_
13. Total square footage of finished basement area \_\_\_\_\_